



Job Title: Cook

Organizational Relationship: Reports To: Food Service Manager.

Department: Operations

Location: Whispering Winds Catholic Conference Center, Julian, CA

Position Type: Full Time or part-time

Salary Range: \$15 - \$20 hourly

Overview:

Execution of meal service in the Main Dining Hall/kitchen as designated by the Foodservice Manager. Maintain operational condition of kitchens as outlined in policies and procedures to meet and exceed state and federal compliance.

Job Description:

Overall Responsibility:

Meal prep, some planning, and cleaning for 11,000 guests yearly.

Assist in training and ongoing development of full-time, summer, seasonal, and hourly staff.

Modeling cleanliness, readiness, and effectiveness of food service locations.

Execution of food safety plan, daily checklists, food waste log management, and stock rotation on a shift-by-shift basis.

Assist in the design, costing and implementation of recipe builds and food service procedures as designated by the Food Service Director.

Assist in the maintenance of inventory and cost control measures.

Support Foodservice manager in the ordering and receiving of all stock items.

Clean and maintain all kitchen appliances, equipment, and areas where food is served.

Support food service staff in the cleaning and stocking of dishes & utensils.

Skills and Abilities:

Ability to manage peers, full-time staff, summer, seasonal and hourly staff in a positive and respectful way.

Strong work ethic.

Highly organized with an eye for detail.

Taste insight, ability to gauge overall flavor profile of dishes and make adjustments to meet desired outcomes for flavor and product quality.

Culinary insight and knowledge of classical cooking techniques and exposure to a variety of cultural cuisines.

Proficiency in Microsoft Excel, Word, typing, basic computer skills.

Excellent personal hygiene.

Strong sense of urgency and timeliness.

A servant's heart, with a strong calling towards hospitality.

Problem-solving skills, ability to think quickly to adjust plans and still achieve desired outcomes.

Physical Demands:

Ability to lift 60lbs, stand for many hours consecutively while working in the kitchen, bend, squat, be on hands and knees while cleaning, climb stairs, and be around strong cleaning chemicals on a daily basis.

Ability to work late at night and early in the morning and some days for many hours consecutively

Work Environment:

Will work indoors and outdoors in summer, winter, and rainy weather conditions, on slippery surfaces, around hot appliances, and sometimes in buildings without central heat or a/c.

Compliance and Risk Management

Maintain first aid and CPR certifications.

Perform all duties in accordance with prescribed regulatory compliance guidelines, including OSHA and local, state, and federal laws and regulations.

Ensure all Human Resource related policies and procedures are managed for the Facilities Department.

Other Job Duties

Attend staff meetings and special ministry events, some held off-site and on weekends.

Attend training and seminars.

Our Mission

The mission of Whispering Winds Catholic Conference Center is to provide a Christ-centered environment, apart from the everyday world, where all are welcome to increase their knowledge of and commitment to Christ and join as fellow pilgrims on their journey of faith with God.

Disclaimer:

This job description is a summary of the typical functions of the job, not a complete list. The responsibilities, tasks, and duties might differ from those outlined, and other duties, as assigned, might be part of the job. For more information on the camp, please visit whisperingwinds.org.