



**Job Title:** Lead Groundskeeper

**Organizational Relationship:** reports to Director of Operations

**Department:** Operations

**Location:** Whispering Winds Catholic Conference Center, Julian, CA

**To Apply:** Email resume to [tim@whisperingwinds.org](mailto:tim@whisperingwinds.org)

**Overview:**

Whispering Winds seeks a Lead Groundskeeper for a year-round, mountain camp and conference center in Julian. The camp is located on 161 acres, has a four-season Alpine environment and serves 10,000 campers annually. Working closely with the Director of Operations, this hands-on position will be responsible for maintaining approximately 5 acres of manicured landscape including turf, gardens and mountain landscape while supervising a small crew.

**Job Type:**

Fulltime

Flexible, 40 hour-per-week position includes weekdays and weekends

Hourly, \$18

Benefits

**Qualifications:**

- Knowledge of landscaping and grounds
- A working knowledge of insecticides, herbicides and fungicides
- A working knowledge of irrigation systems and water management
- Ability to lead and communicate with a team
- Horticulture practical experience a plus
- Proficiency in computer use, including Microsoft applications, email and internet
- Must have a current Driver License
- Must be able to lift 50 pounds
- Bilingual in English and Spanish a plus

**Job Description:**

- Organize daily tasks
- Maintain the entire camp landscape to include turf, manicured gardens, mountain landscape, erosion control and winterization
- Supervise small grounds crew, maintaining a positive work environment
- Monitor irrigation systems to ensure adequate, efficient irrigation on site
- Oversee the purchase, use, and care of all grounds keeping equipment, machinery, tools and supplies
- Adhere to safety standards and monitor proper use of required personal protective equipment for self and other crew members
- Ensure proper use, care and inventory of company vehicles, equipment and tools assigned to/used by crew
- Complete daily paperwork, including timekeeping, on a consistent basis
- Perform all duties in accordance with prescribed regulatory compliance guidelines, including OSHA and local, state, and federal laws and regulations
  
- Coordinate with staff to monitor safety of guest activities, buildings and grounds to minimize exposure for liability

- Maintain first-aid and CPR certifications

This job description is a summary of the typical functions of the job, not a complete list. The responsibilities, tasks, and duties might differ from those outlined and other duties, as assigned, might be part of the job. For more information on the camp, please visit [whisperingwinds.org](http://whisperingwinds.org).